From the PACE Office

1 PACE COURSES FOR SPRING
The list of spring courses to count for the PACE certificate, including electives, may be viewed at: http://pace.indiana.edu/forms/Spring%20Courses%20that%20Count.pdf
Check in with advising about next steps. Please call 812-856-1747 or drop by Ballantine 132 to schedule. You may wish to consult as a preparation for spring scheduling, adding the certificate, about your interests and priorities, or to discuss possible internship plans.

2 HOW TO ADD THE PACE CERTIFICATE IN 10 MINUTES OR LESS...
If you have taken or are enrolled in PACE-C 250 AND at least one other course that counts toward PACE (could be an elective) and have met with the PACE advisor about the curriculum:
1. Ask an instructor if he or she will serve as a reference. You will put a name and email on the application form and we will contact your reference by email to fill in a brief online form.
2. Go to http://pace.indiana.edu/program/apply.shtml and fill out the short application.
3. Submit and YOU’RE DONE!

3 ARE YOU READY TO TAKE THESE COURSES? ENROLL SOON

*PACE-C 250 Leadership and Public Policy (S&H Gen Ed.) the foundations course.
   Class #27927 4:00 – 5:15 p.m. TR, BH148   Carl Weinberg
   Class #27930, for Hutton Honors College students, meets with above

   Class #26986  4:00 -- 5:30 PM M, BH335                 Lisa-Marie Napoli
   Students may take C295 immediately after, or at the same time as, C250. It is considered a preparation for the internship requirement. Consider taking this course as soon as possible.

*PACE-C 400 Issue Forum (1 cr., graded) Meets on Saturday, Feb. 21, 2015, 11:30 a.m.-5:00 p.m.
Counts as INSIDE THE COLLEGE! [SPEA students who wish to add this class, please call our office to receive permission, as a few seats are reserved.]
CHECK WHAT YOU STILL NEED TO DO FOR PACE

If the PACE certificate has been added to your degree, you can now check what courses you have taken that are counting toward the certificate, and what you still need, through your Academic Advisement Report in the Student Center, Academics 2 tab.

Or use the advising tab sheet at our website http://pace.indiana.edu/program/advisingForm.pdf

Or, not as a last resort (!), please come to see Joelene, Ballantine 132, 812.856.1747.

Here are the steps to check your degree record:

1. In your Student Center, go to the Academics 2 tab;
2. Click View My Advisement Report;
3. On the center pull-down menu for Academic Program, select Arts & Sciences Ugrd Nondeg (Polit & Civ Eng...)
4. Click the Process report button and wait.
5. You can click the Expand All button and scroll to the bottom to see the details for PACE.
6. If requirements are showing red that you believe you have satisfied, please let me know so that I can process exceptions.

HOLIDAY GUIDE TO GIVING & VOLUNTEERING

Give back this holiday season! Use the Holiday Guide to Giving and Volunteering to connect to opportunities for service and giving.

Please keep in mind that many “day-of” holiday volunteer opportunities fill up fast. Keeping your dates flexible and understanding that your help will be needed most on the days before and after the formal holidays will give you more options to connect to service during the holiday season. There are many great opportunities for families and people of all ages! Questions? Please contact Bet Savich at (812) 349-3472 or volunteer@bloomington.in.gov. BloomingtonVolunteerNetwork.org/Holidays

STUDENT PIRG CAMPUS ORGANIZER: 2015-2016 JOB DESCRIPTION

Students founded PIRG (Public Interest Research Group) over 40 years ago, based upon the simple idea that America has more problems than we should tolerate, and more solutions than we use. As a PIRG Campus Organizer, your job is to recruit students who are driven to take on problems outside the classroom -- and to train them to be effective leaders who can run campaigns that make an impact in the community, in the state capitol, in Congress, at the White House, or wherever it will make a difference. Find out more information at jobs.studentPIRGs.org. If you have any questions you can contact Micaela Preskill, Student PIRGs Recruitment Director at (312)544-4436 ext. 304 or mpreskill@studentpirgs.org. Apply online at jobs.studentPIRGs.org

K-12 TEACHING JOBS EVEN THOUGH YOU DIDN’T MAJOR IN EDUCATION

Southern Teachers Agency helps recent college graduates find jobs in private & independent schools. STA works with almost 600 schools in 16 states, from the Mid-Atlantic States south to Miami, and as far west as Midland, Texas. Visit http://www.southernteachers.com/Internal/Candidates/Schools.aspx for a complete list of schools.

While teacher certification is essential to work in an elementary classroom, for many middle and high school jobs, STA schools will hire talented candidates who have not gone through an education program. Teaching at private/independent schools means building close relationships in small classes, innovating and collaborating, inspiring discovery, focusing on learning—not on test taking. School communities include dedicated faculty, supportive alumni, and devoted parents who invest time and tuition to prepare children for college and for lives of leadership and service to others.

LIVE. LEARN. INTERNS. PROGRAMS IN WASHINGTON, DC; SPRING / SUMMER 2015

Taking advantage of a Washington, DC internship is a valuable investment in your future that will set you apart after college. The comprehensive programs sponsored by The Fund for American Studies include:

- A guaranteed internship placement
- Courses for transferable credit from George Mason University
- Furnished housing conveniently located close to Metro rail stations and key attractions in Washington
- Networking events, exclusive briefings, guest speakers and a mentor program

Applications are being accepted for the Spring Semester until November 21. Applicants for the Summer Programs are encouraged to apply for the early deadline of December 10, 2014 in order to receive preference in admissions and scholarship consideration, as well as a 5% tuition discount. Scholarships are awarded based on need and merit with over 70% of students receiving full or partial funding. For more information and to begin an online application, please visit www.DCInternships.org. Questions may be directed to admissions@tfas.org or 202.986.0384.
HOME FOR THE HOLIDAYS AROUND CHICAGO? NETWORKING RECRUITMENT EVENT!
Monday, November 24, 4:30p.m. – 7:00p.m.; bswift Chicago Office, 10 S. Riverside Plaza, Ste. 1100, Chicago, IL 60606
You’re invited to an evening of laughter and good cheer at bswift’s festive Recruiting Open House! bswift, a leader in cloud-based technology and services for employee benefits and health exchanges, is hosting an Open House at its beautiful downtown Chicago headquarters. This event will bring together current bswifters and attendees in a “no pressure, no hassle” atmosphere, giving everyone the opportunity to learn more about careers offered at bswift. Appetizers, dessert and holiday refreshments will be provided. Business casual attire is acceptable. RSVP by Wednesday, November 19 here: https://www.surveymonkey.com/s/FallRecruitingSurvey

HOOSIER LEADERSHAPE INSTITUTE: SPRING BREAK 2015
Please contact pace@indiana.edu if you’re interested in being nominated for LeaderShape! We will sponsor a limited number of PACE students to attend the institute. The Hoosier Leadership Program is currently accepting applications and nominations for LeaderShape 2015, which is designed for emerging to advanced student leaders. This six day institute challenges participants to lead with integrity while working toward a vision grounded in their deepest values. At LeaderShape, students won’t learn how to run better meetings, they’ll learn how to change the campus and the world- whatever that may mean to them. Student Life and Learning is looking for 75 students with diverse backgrounds, areas of study, and interests, to participate over Spring Break (March 15-20). If you have any questions, please contact melkish@indiana.edu.